



## University of Roehampton – Sustainable Procurement Policy

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## 1. Introduction

The University of Roehampton acknowledges that procurement decisions carry environmental, social and economic implications and recognises its responsibility to procure goods and services in a responsible manner.

## 2. Policy statement

Through this sustainable procurement policy, we seek to achieve the following objectives.

- Incorporate sustainability considerations in our business decisions, procurement processes and supplier management.
- Ensure compliance with all applicable legislation as a minimum.
- Establish effective minimum standards for supplier sustainability compliance.
- Establish a clear understanding of sustainability management and performance within our supply chain.
- Promote adherence to the United Nations 10 principles of the Global Compact.
- Mitigate supply chain sustainability risks and exploit the opportunities.
- Maximise the positive environmental, social and economic impacts we can achieve through our procurement.
- Minimise the negative impacts across the entire life cycle of our operations and the goods and services we use.
- Manage procurement processes to ensure fair access to contracting opportunities for organisations of all appropriate sizes and types wherever relevant.
- Promote and support continual improvement in sustainability performance in our supply chain and in our sustainable procurement practices.
- Encouraging Small and Medium Enterprises (SMEs) and local suppliers to bid for appropriate work.
- To ensure the following guiding principles of ethical behaviour are implemented:
  - The conduct of the University's employees should not foster the suspicion of any conflict between their official duty and their personal interest;
  - The action of the University should not give the impression that they have or may have been influenced by a gift or consideration to show favour or disfavour to any person or organisation;
  - Dealings with suppliers must at all times be honest and fair and transparent to the public;
  - Information provided by suppliers should be regarded and treated as confidential, and;
  - The University should keep sufficient records to establish an audit trail to demonstrate that appropriate standards have been observed on each purchase.
- To continue to engage with our purchasing consortia to address the issues of modern slavery and human trafficking and to support the inclusion of ethical sustainability in their procurement programmes.

The University of Roehampton is committed to carrying out procurement activities in a responsible manner and to entering into agreements and contracts with suppliers that share and adhere to its vision.