**Checklist for Moderation**

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| Programme:Module/s being moderated:Date of moderation:Staff present: |
| CHECKLIST |  |
| Module handbook |  |
| Coursework / Test Specification ( Details of what the students have been asked to do) |  |
| Marked Coursework/Test Papers |  |
| Examination/test paper plus mark scheme |  |
| Marked Examination / Test papers |  |
| EUBS Internal Moderator’s report |  |
| Grade sheet in alphabetical order |  |
| UoR Moderator Report Form (Added by UoR staff) |  |
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