

SCHOOL COUNSELLING SUPERVISOR: THE ETHOS STUDY

JOB DESCRIPTION

Title of Role:	ETHOS study – School Counselling Supervisor
Part time:	Hours to be arranged on a 1:8 ratio, for up to two years
Place of Work:	TBA
Reporting to:	Peter Pearce (School & Counsellor Recruitment Lead, Metanoia Institute) and Megan Stafford (ETHOS Project Manager, University of Roehampton)

JOB PURPOSE

To provide supervision of school-based humanistic counselling to counsellors in the ETHOS study: a randomised controlled trial of counselling in schools for young people (13-16) experiencing emotional symptoms.

To liaise with the ETHOS research team, and to organise and timetable supervision sessions in accordance with the study ratios for each counsellor allocated.

To support each allocated counsellor to participate fully in the protocols required for the research project.

To be an active member of the research counselling team, participate in the research orientation, undertake training, supervision, and adherence assessment.

MAIN RESPONSIBILITIES

Supervision Practice

- To provide supervision of school-based humanistic counselling.
- To support supervisees in practising school-based humanistic counselling as specified in the practice manual, including the use of a session-by-session tracking measure.
- To collaborate with supervisee to undertake ongoing assessment, both of their individual competence to work with the young people involved, and of the risk of harm to self or others for any of the participating young people.
- To work in collaboration with the supervisee, research team, and any other relevant individuals, and raise any concerns early so that appropriate additional or alternative support for the young person can be arranged.
- To participate fully in the protocols required for the research project.
- To engage with feedback on supervision practice from the ETHOS team and to adjust practice where required.

Management and Administration

- To arrange regular supervision meetings with supervisees, as specified in the research protocols (1 hour supervision to 8 hours practice)

- To be an active member of the research counselling team: participating in the research orientation and training.
- To keep notes on supervision sessions as specified in the research protocols
- To keep a log of supervision sessions provided.
- Undertake personal administrative work (e.g. filing, word processing).
- To digitally record supervision sessions and make available (as per data protection protocols, including consent from counsellors) for independent auditing.

Miscellaneous

- To be an active representative of the ETHOS Study
- To work in accordance with Metanoia Institute's and the University of Roehampton's respective Equal Opportunities Policies, Codes of Ethics and Professional Practice, Complaints Procedures and Health and Safety Policies
- To support allocated supervisee's to work in accordance with the School's Child Protection Policy