

**UNIVERSITY OF ROEHAMPTON
COUNCIL
NOMINATIONS AND GOVERNANCE COMMITTEE**

**Minutes of the 42nd meeting of the Committee
1.30pm on Monday 4 October 2021
The Oak Suite, Elm Grove, Digby Stuart College**

Present: Phil Walker (Chair), Farrah Black, Janet Cooper, Professor Jean-Noël Ezingard, Sheena Pindoria, Tom Rowson, Kevin Thomas

Secretary: Dr George Turner

Notes: Elaine Lentell

Apologies: There were no apologies.

Regular Business Matters, Minutes and Reports

RNGC42.1 Welcomes, introductions, apologies, conflicts of interest

The Chair welcomed everyone to the meeting.

No conflicts of interest were declared by those present.

RNGC42.2 Minutes

The minutes of the 41st meeting of the Committee (Paper RNGC42/1), which was held on 21 June 2021, were **confirmed** and the Committee **approved** the redactions for the published minutes as highlighted.

RNGC42.3 Matters arising

The Committee noted progress on matters arising as set out in the Paper.

- RNGC41.4 Governance Review. It was advised that the amendment to the University Regulations on the Senior Officer reporting lines was being followed up with Human Resources and would be completed by the next meeting.

Governance

**RNGC42.4 Council and Committee Competency Matrix
(Paper RNGC42/3)**

The Committee received the paper and considered the recommendations.

The Committee discussed how to best reflect the need to maintain and enhance relationships between the Council and the providing bodies as outlined on page 1 of the paper.

The Committee discussed other desirable skills such as digital and social media expertise, and the benefits of having cyber security training.

The Committee **endorsed** the two recommendations as detailed in the paper.

Action: Secretary

RNGC42.5 Annual Register of Interests and Fit and Proper Person declarations
(Paper RNGC42/4)

The Committee received the paper, outlining the Register of Interests exercise for 2021-22, and it was confirmed that a very small number of Register of Interests forms were outstanding. It was agreed that the Committee would be advised of any outstanding forms by exception.

Secretary's note: The exercise has now been completed and all Register of Interests forms have been returned.

RNGC42.6 Council and Committees of Council: demographic report
(Paper RNGC42/5)

The Committee considered the paper and went through the demographic characteristics of Council and Committee members in turn. It was noted that the University's student population had been used as the benchmark, and that the findings should be used to inform future recruitment and promotion exercises.

Nominations

RNGC42.7 Appointments to Council and Council Committees
(Paper RNGC42/6)

Council

- The Committee noted that the process to identify a successor to Sister Lorna Brockett was ongoing and was dependent on the review of the providing bodies' appointment process more generally, which was also in progress. It was agreed that the process should be discussed further with the providing bodies following the meeting.
- Possible successors to the Right Reverend Jonathan Clark, Bishop of Croydon, were considered in light of Bishop Jonathan leaving the post at the end of the year. It was agreed that the process for nominating a candidate would be confirmed and that the profiles of potential candidates would be circulated to members outside of the Committee.
- The Committee further noted that the appointment process for a Professional Services member of Council would need to take place, following the resignation of the incumbent member from the University.

Minute exempt from publication under s.43 Freedom of Information Act 2000.

Council Committees

Minute exempt from publication under s.43 Freedom of Information Act 2000.

Audit Committee and Finance and Resources Committee. It was noted that the search for new members of the Audit and FRC committees would be conducted in light of the skills matrix discussion and governance review.

Senate Committees

Research, Integrity and Ethics Committee. It was advised that under the Committee's revised Terms of Reference, Professor Laura Peters was no longer eligible to be a member. The requirement under the revised terms is for an Independent Member of Council to be nominated.

The Committee agreed that expressions of interest in the position should be invited and a list of suitable Council Members with the necessary research skills set should be presented to a future meeting for consideration.

Actions: Secretary

RNGC42.8 Any other business

The Committee agreed that a short meeting should be convened before the next Council meeting on 22 November in order to approve the outstanding amendments to the University Articles of Association.

Action: Governance and Legal Office

Date of next meeting

1pm on Monday 14 March 2022

Elaine Lentell
Governance Officer
October 2021