

**UNIVERSITY OF ROEHAMPTON  
COUNCIL  
NOMINATIONS AND GOVERNANCE COMMITTEE**

**Minutes of the 45<sup>th</sup> meeting of the Committee  
2pm on Monday 20 June 2022  
The Oak Suite, Elm Grove and remotely via MS Teams**

Present: Phil Walker (Chair), Farrah Black\*, Janet Cooper\*, Professor Jean-Noël Ezingard, Sheena Pindoria\*, Tom Rowson, Kevin Thomas\*

Secretary: Dr George Turner\*

Notes: Elaine Lentell

Apologies: There were no apologies.

*\* attended the meeting remotely via MS Teams*

**Regular Business Matters, Minutes and Reports**

**RNGC45.1 Welcomes, introductions, apologies, conflicts of interest**

The Chair welcomed everyone to the meeting.

No conflicts of interest were declared by those present.

**RNGC45.2 Minutes**

The minutes of the 43<sup>rd</sup> meeting of the Committee, which was held on 7 February 2022 and the 44<sup>th</sup> meeting held on 14 March 2022 (Paper RNGC45/1), were **confirmed** and the Committee **approved** the redactions for the published minutes as highlighted. The minutes from the 44<sup>th</sup> meeting would be published unredacted.

**RNGC45.3 Matters arising**

The Committee noted progress on matters arising as set out in the paper and that all actions had been completed (RNGC43/2).

**Governance**

**RNGC45.4 KCG Internal Audit of Governance Arrangements  
(Paper RNGC45/3)**

The Committee received the report on the internal audit of governance arrangements: CUC Code Compliance.

The Committee noted that the auditors had made three recommendations, which would be worked on over the summer:

1. Policy review. That a number of policies and guidance documents as listed in the report were overdue for review.

2. Scheme of Delegation. That there was no formally documented scheme of delegation in place setting out how Council exercised its powers through the delegation of its roles and responsibilities.
3. That the format of Council paper coversheets needed to be reviewed for consistency.

**Actions: Secretary**

## **Nominations**

### **RNGC45.5 Appointments to Council and Council Committees** (Paper RNGC45/4)

The Committee noted the recommendations set out in the paper, in particular the following:

#### **Council**

Whitelands College. It was advised that Ruth Martin's nomination had been approved by the governors of the Whitelands College Foundation at its meeting on 13 June 2022.

The Committee **approved** the appointment of Ruth Martin as an Independent Member of Council nominated by the Whitelands College Foundation.

Froebel nominee to Council. The Vice-Chancellor and University Secretary will progress discussions with the Chair of the Froebel Trust with a view to creating a shortlist of candidates for consideration. **Minute exempt from publication under s.43 Freedom of Information Act 2000.**

The Committee noted that interviews for the Senate nominee to Council had taken place on 20 June. It was advised that the interview panel had identified a preferred candidate among a field of three very strong candidates. The Chair of Council would liaise with the Vice-Chancellor before confirming the appointment, which would then be approved by electronic circulation.

#### **Council Committees**

Health, Safety & Welfare Committee. The Committee discussed an appropriate Member of Council to replace Tim Macquiban. It was agreed that Members of Council should be emailed to see if anyone expressed an interest in the position.

**Actions: Secretary**

### **RNGC45.6 Any other business**

There was no other business.

#### **Date of next meeting**

1pm on Monday 3 October 2022

*Elaine Lentell, Senior Governance Officer, June 2022*