

*Approved by Senate: 27 February 2008
Approved by Council: 10 March 2008*

ROEHAMPTON UNIVERSITY

FAIR-TRADE POLICY

1. Roehampton University, its four constituent colleges (Digby Stuart, Froebel, Southlands and Whitelands) and the Roehampton Students Union (RSU) are committed to the principles of Fairtrade and to making fairly-traded products available across the University. They have all been party to the development and approval of this policy.
2. Fairtrade foods and drinks will be made available in all campus shops and cafes/restaurants/bars on campus. They are already available in the vast majority of outlets. Where this is not the case at the moment, we are committed to begin to use them in these establishments as soon as possible and no later than 1 September 2008.
3. Fairtrade foods (for example coffee and tea) will be served at all meetings hosted by the University, its colleges and the RSU, and will be available in all University and RSU management offices.
4. We will promote increased Fairtrade consumption across the University in a number of ways, including:
 - providing Fairtrade information to new students on arrival at the University and promoting Fairtrade throughout the academic year.
 - seeking opportunities to promote Fairtrade at all relevant events and activities e.g. those that focus on trade and development, at Freshers' Week and in relevant courses.
 - running a series of events during Fairtrade Fortnight.
 - the RSU Students' Union will seek opportunities to sell Fairtrade clothing.
 - organising Fairtrade lunches and stalls that sell Fairtrade products within the Chaplaincies
 - promoting the concept of Fairtrade and opportunities within the University throughout the year in *Fresh*, the RSU newspaper, through the RSU and University websites, on notice boards and in other relevant ways.
 - encouraging relevant Academic Programmes to stimulate critical thinking in this area.
5. The University Environmental Forum, which meets at least once each term, has the promotion of Fairtrade within its remit, and will act as a University-wide Fairtrade Steering Group. It will take responsibility for

communicating this policy throughout the University and for monitoring and developing the availability of Fairtrade products within the University and for promoting increased awareness of Fairtrade issues.

The Forum's core membership is:

- Special Adviser to the Vice-Chancellor (Chair)
- Four student representatives appointed by the RSU including VP Welfare, Fairtrade Officer and People and Planet Society President
- Four staff drawn from Academic or Academic Support staff
- One staff representative from each College
- Director of Property and Facilities Management
- A representative of the Finance Department
- A representative of Marketing
- A representative of the Chaplaincy

and its meetings are open.

6. The RSU has designated its Vice-President (Welfare) and the University has designated the Chair of the Environmental Forum as those responsible for taking primary responsibility on behalf of each body for the implementation of this policy and the development of Fairtrade activities across the University.

Agreed by the Environmental Forum on 14 February 2008