



Student Code of Conduct

Owner:	Deputy University Secretary
Reviewed by:	Senate (July 2018)
Approved by:	Senate: 11 July 2018 Council: 1 October 2018
Review due date:	July 2021
Update history:	Senate (July 2018) Council (July 2017) Senate (June 2017)

Student Code of Conduct

1. General Statement

- 1.1 Every student at Roehampton is expected to contribute to a community in which everyone can enjoy their university experience and reach their potential, whoever they are, wherever they are from and whatever their personal beliefs; a community in which everyone feels safe, accepted and valued, and where hard work and commitment are rewarded.

2. Purpose

- 2.1 The Student Code of Conduct provides general definitions of misconduct, allegations of which will be investigated, considered and determined under the Student Disciplinary Regulations.
- 2.2 The Student Code of Conduct applies to all students, including research students, from the point that the contractual relationship between the student and the university is formed. It applies at all times, and is not restricted to conduct during term time, on university premises, or in respect of university or university-related activities. It applies to students while they are living in or visiting University accommodation.
- 2.3 The University also has the authority to act in cases of misconduct not explicitly referred to in this code, but which contravene the expectations set out in Paragraph 1.1. Furthermore, there may be actions regarded as poor behaviour that the University may wish address in ways other than through the Student Disciplinary Regulations, including but not limited to the Fitness to Practice and Fitness to Study Procedures.
- 2.4 In the event of conflict, the definitions provided in this code supersede any definitions provided in other University regulations, policies or procedures.
- 2.5 The potential penalties for breaches of the Student Code of Conduct are set out in the Student Disciplinary Regulations.

3. Academic misconduct

- 3.1 Academic misconduct is defined as an attempt to obtain, obtaining, or assisting another person in obtaining an unfair advantage in an academic assessment. An offence may occur in relation to any form or component of assessment, including but not limited to coursework, examinations, research proposals and reports, presentations, posters and digital media works.
- 3.2 In particular, academic misconduct may include, but is not limited to:
- a. Plagiarism: presenting another person's published or unpublished work in any quantity without adequately identifying it and citing its source;
 - b. Duplication: resubmitting work in any quantity without acknowledgement or without adequate redevelopment to make it novel and appropriate to the assessment, including the resubmission of work which was previously submitted at another institution;
 - c. Falsification: inventing or altering facts, data, quotations or references without acknowledgement;
 - d. Collusion: assisting another student, or being assisted by another person, in gaining an unfair advantage in an academic assessment;
 - e. Failing to comply with ethical guidelines or requirements, including those set out by the University and any relevant external bodies;
 - f. Cheating: engaging in conduct that sets out to undermine the security, integrity or fairness of an assessment; this includes obtaining, introducing, using or

sharing information or materials without permission.

- g. Contract cheating: contracting with another individual or body to receive or provide work in exchange for compensation of any kind, including payment.

3.3 Academic misconduct may be distinguished from poor academic practice, which is the result of inexperience or a lack of knowledge. The University considers this distinction to be one of academic judgement. Students who are found to have demonstrated poor academic practice will generally be provided with appropriate advice and guidance.

4. Non-academic misconduct

4.1 Non-academic misconduct include, but is not limited to:

- a. Disruption of, or improper interference with, the academic, administrative, sporting, social or other activities of the University;
- b. Obstruction of, or improper interference with, the functions, duties or activities of any student, member of staff or other employee of the University or any visitor to the University;
- c. Breaking the law;
- d. Behaviour that brings the University into disrepute;
- e. Accusations against other students or staff that are not substantiated and where there are reasonable grounds to believe the accusations are vexatious or have been made in bad faith;
- f. Violent, indecent, disorderly, threatening or offensive or inappropriate behaviour or language, including behaviour or language on social media;
- g. Harassment or bullying as defined in the Dignity and Respect Policy;
- h. Discrimination of any form, including racism, sexism, homophobia, transphobia and others;
- i. Sexual misconduct;
- j. Breaches of the University's Use of Illegal Drugs Policy
- k. Interfering or obstructing with the lawful freedom of speech or expression of another person or body;
- l. Possession of an offensive weapon or using another object to cause harm or damage;
- m. Action likely to cause injury or impair health or safety of others;
- n. Fraud, deceit, deception or dishonesty in relation to the University, or its staff or in connection with holding any office in the University, or in relation to being a student of the University;
- o. Breach of the provisions of University regulations, policies or procedures;
- p. Damage to, or defacement of, University property or the property of other individuals caused intentionally or recklessly or the misappropriation of such property;
- q. Misuse or unauthorised use of University premises or items of property, including computer misuse;
- r. Inappropriate use, including taking, manipulating and sharing of video or photographic recordings of individuals;
- s. Failure to disclose name and other relevant details to an officer or employee of the University in circumstances when it is reasonable to require that such information be given;
- t. Using or allowing others to use a University identity card for purposes other than identification or access by the person named on the card, or misusing the card in any other way;
- u. Failure to comply with a previously-imposed penalty under the Student Disciplinary Regulations.