

# University of Roehampton

## Slavery and Human Trafficking Statement

### Introduction

This statement is made pursuant to Section 54 of the Modern Slavery Act 2015 and sets out the steps taken by the University Roehampton (“UoR”) during the year ending 31 July 2017 to ensure that slavery and human trafficking are not taking place in its supply chains or in any part of its business.

### Our structure

We are a private limited company incorporated in England and Wales, and an exempt charity. We are made up of four colleges – Digby Stuart College, Froebel College, Southlands College and Whitelands College, all of which are all located in Roehampton, South West London.

Our core business is teaching and research and we have approximately (insert number from Annual Report) students and (insert number from Annual Report) staff.

We are supported by a centralised procurement function with transactional purchasing devolved to individual departments. We are a member of purchasing consortia including the London Universities Purchasing Consortium and Southern Universities Purchasing Consortium.

### Our Supply Chains

Our procurement is conducted by way of in-house tendering and contracting and collaboratively through regional higher education and government purchasing consortia. We engage with our purchasing consortia to support the inclusion of ethical sustainability, including addressing slavery and human trafficking, in their procurement programmes.

Our supply chains mainly fall under five ‘super-categories’:

- Laboratory consumables and equipment
- Library resources
- ICT equipment and services
- Estates goods and services
- Professional services

Further analysis is required to identify with certainty, the principal categories that carry material risks but at this stage, we believe those principal areas to be office supplies, laboratory consumables, ICT and audiovisual equipment, and some estates services, such as cleaning, catering and security services.

## Our Policies on Slavery and Human Trafficking

We are committed to acting ethically and with integrity in all our business and to implementing and enforcing effective systems and controls to ensure slavery and human trafficking are not taking place in our business or anywhere in our supply chains.

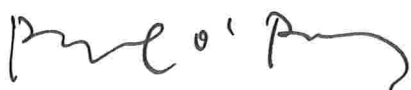
In July 2016 we revised our Equality and Diversity Policy and included an obligation to undertake contractor and supplier due diligence when selecting and evaluating contractors and suppliers. Other revisions include: (i) a requirement for contractors and suppliers to comply with anti-discrimination legislation, related codes of practice, the Modern Slavery Act 2015, with our relevant policies and terms and conditions for the supply of goods and services; (ii) a requirement for contractors and suppliers demonstrate such compliance; (iii) our reservation of the right to terminate contracts for non-compliance with applicable laws and our policies and terms and conditions for the supply of goods and services; and (iv) an obligation on our part to monitor and review suppliers' compliance on a regular basis.

We intend to establish a stand-alone Anti-slavery and human trafficking policy to reflect our zero tolerance approach to slavery and human trafficking. Such a policy will be supported by our existing HR processes and internal policies such as our Equality and Diversity Policy and our Anti-corruption and Bribery Policy.

In order to ensure that all persons within our supply chains comply with our values and ethics we have updated our standard selection questionnaire for all capital and contract purchases above the tendering threshold prescribed by the Public Contract regulations 2015 to include questions on suppliers' policies, approaches and risk management processes. We have also updated the mandatory request for information provided to all new suppliers as part of our supplier adoption process. This is sent to all potential new suppliers and will in future be sent to all existing suppliers in order to review their arrangements. We are currently also updating our standard terms and conditions for the supply of goods and services.

We are committed to better understanding our supply chains and working towards greater transparency and responsibility towards people working in them.

This statement has been approved and published by the Council of the University of Roehampton and will be reviewed at least once annually.



.....

Paul O'Prey  
Vice Chancellor  
November 2017