

The University of Roehampton Initial Teacher Education (ITE)

Fostering a love of learning since 1841



PGCE Secondary

Induction Programme and general information

**University Led, Lead Partner, Apprentices
and SCITT students**

Academic Year: 2025-26



School of Education Values and Ambition



We value a Froebelian approach to teacher education with whole child development at the core of our philosophy.

Respectful: We respect each other and build positive relationships with our pupils and colleagues. We celebrate diversity and create an inclusive community.

Reflective: We reflect on our practice, connecting academic literature, research, and school experience. We strive to continually improve our pedagogy.

Resilient: We support each other and seek to grow from our challenges. We strive to realise our potential and to thrive together.

Resourceful: We work hard, and we are creative, imaginative, and curious. We keep learning.

Our Ambition is to:

Prepare our students for their early career induction; to inspire them to continue to learn and develop professionally.

Develop subject specific pedagogical content knowledge and an understanding of the what, how and why of teaching in different contexts; meeting the CCF and going beyond it.

Create research-informed curricula that meet the diverse needs of pupils in our partner schools.

Build a network of experts to mentor and support our students in our partner schools.

Assure quality using meticulous processes that support the highest possible standards.

Wednesday 3rd of September 2025 Induction – Digby Chapel

9.00am - Uni-Led, Lead Partner and Apprentice students in the Digby Chapel.

9.15am - Welcome to the course and Introduction

10.00 am - Tutors collect students from Digby Chapel

12.30 – 1.30pm – lunch

1.30pm - Uni-Led/Lead Partner and Apprentices with tutors

2.30pm - SCITT students Induction Session in Digby Chapel

3.00pm - Uni-Led/Lead Partner and Apprentices are free and can go to the Nest for Issues

3.05pm - SCITT students meet with Tutors in Digby Chapel

4.00pm - SCITT students are free to go to the Nest for Issues

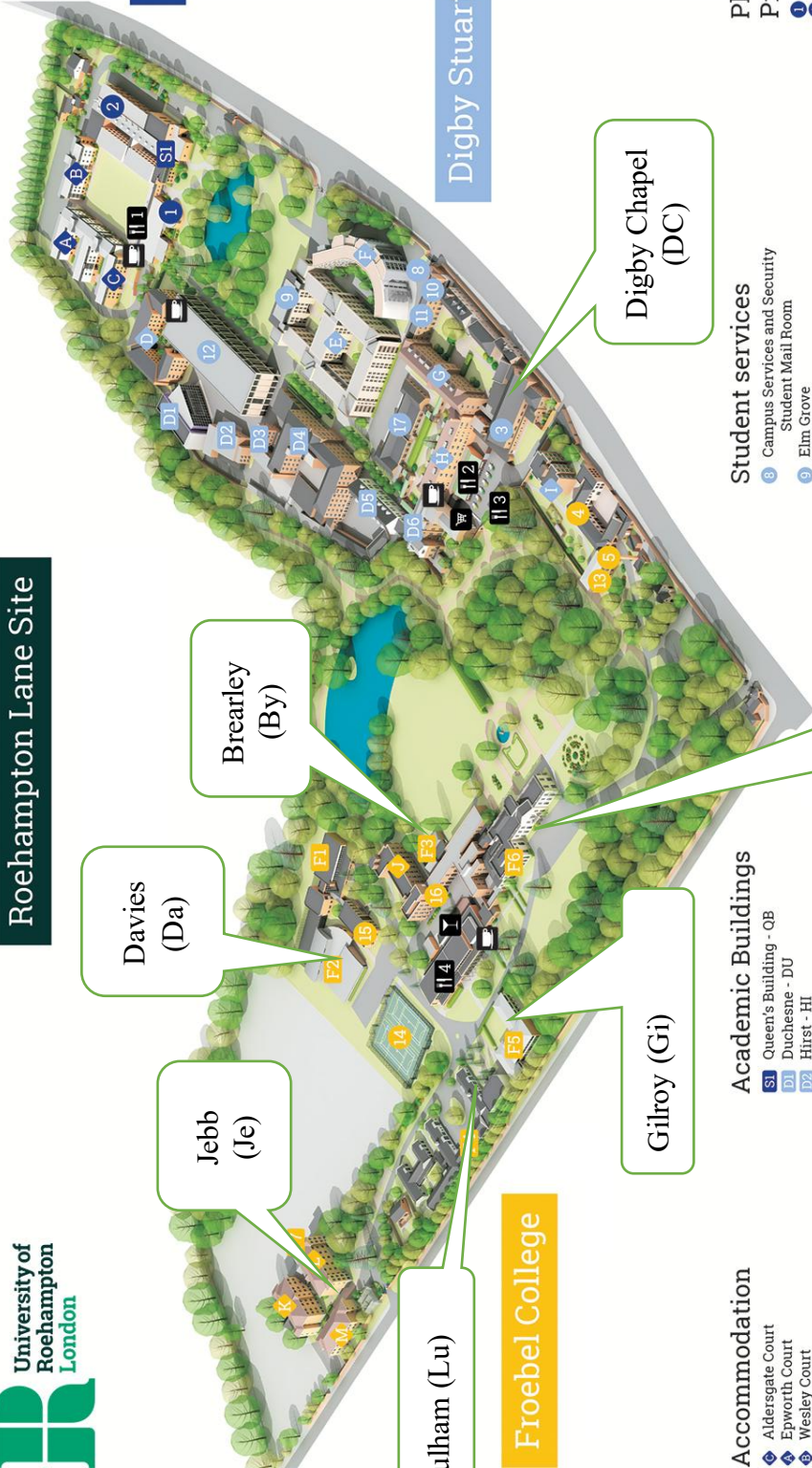
PGCE Secondary Programme whose who!

- Matt Sossick - Deputy Dean & Head of ITE
- Ruth Seabrook - Head of Secondary ITE
- Sonia Cordones – Head of Partnership
- Miles Berry – Head of Curriculum and Recruitment
- Tom Pike - Programme Leader

Introduction to Professional Studies

- Steve Abrams Head of Professional Studies

Roehampton Lane Site



Southlands College

Digby Stuart College

Lulham (Lu)

Froebel College

Gilroy (Gi)

Accommodation

- ◆ Aldersgate Court
- ◆ Epworth Court
- ◆ Wesley Court
- ◆ Bede House
- ◆ Elm Grove Hall
- ◆ Lee House
- ◆ Newman House
- ◆ Shaw House
- ◆ Aspen House
- ◆ Chadwick Hall
- ◆ Lawrence
- ◆ Linden House
- ◆ New, Old, and Garden Court
- ◆ Willow House

Academic Buildings

- Queen's Building - QB
- D1 Duchesne - DU
- D2 Hirst - HI
- D3 Fincham - FI
- D4 Harvey - HA
- D5 Jubilee - JU
- D6 Howard - HO
- F1 Michaelis - MI
- F2 Davies - DA
- F3 Brearley - BY
- F4 Lulham - LU
- Education
- F5 Cedar - CE
- F6 Grove House - GH
- Portrait Room
- F7 Jebb Auditorium

Student services

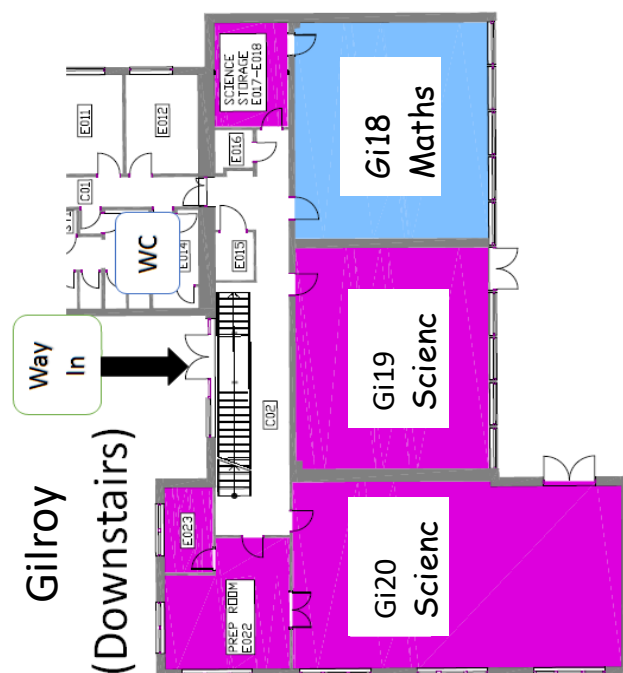
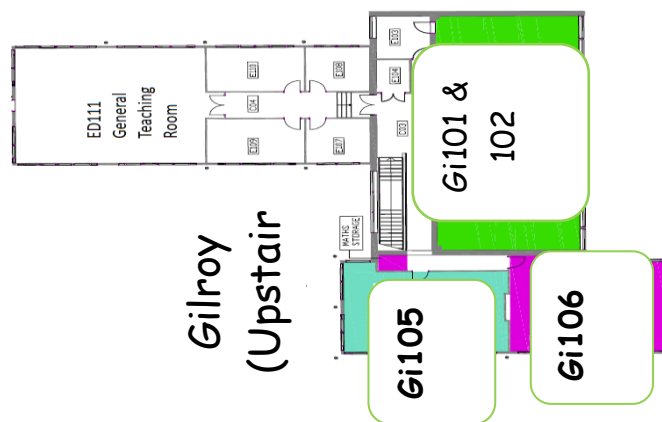
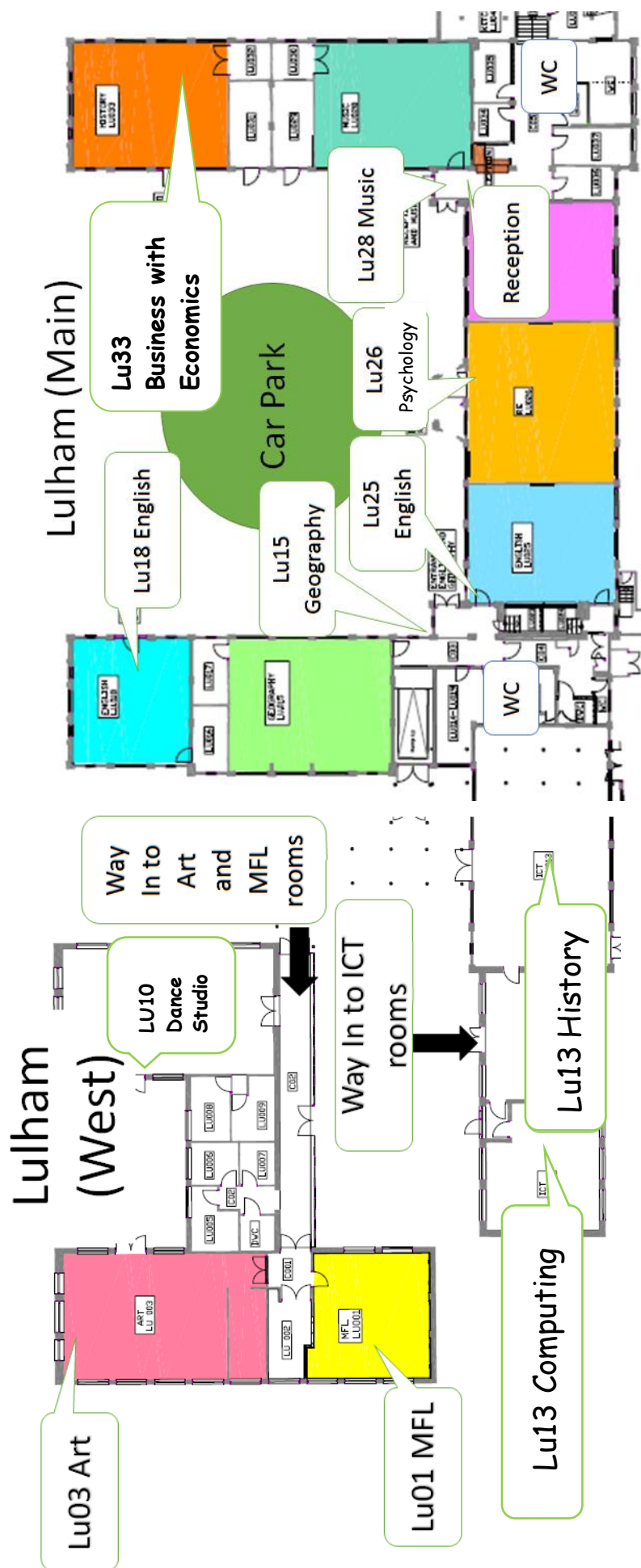
- Campus Services and Security
- Student Mail Room
- Elm Grove
- Welcome and Support Centre
- Unitemps
- Careers Centre
- Erasmus House
- The Base - Chaplaincy Social Area
- Santander Bank and ATM
- Library
- Medical Centre
- Multi-Use Games Area (MUGA)
- ROEactive Gym
- Students' Union
- Richardson
- Disability and Dyslexia Services
- Wellbeing and Counselling Services
- Student Funding
- Sport Roehampton

Places of Worship and Prayer Rooms

- 1 Southlands Chapel
- 2 Southlands Muslim Prayer Room
- 3 Digby Chapel
- Thomas Chapel
- 4 Old Court Prayer Room - Sisters Prayer Room
- 5 Medical Centre Annex - Brothers Prayer Room

Cafés and Shops

- 7 The Union Bar
- 8 Café
- 9 SHOP on Digby Square
- 11 The Reef
- 12 The Digby Den and Diner
- 13 The Hive Café
- 14 Froebel Diner



Drama are in Jebb - a separate building further down the campus from Lulham.

D&T are in Brearley - separate bungalow-style building overlooking the lawn and lake.

PE are in Davies - big building behind the tennis courts and car park

Subject session rooms: Meet your tutors here Wednesday 4th September

KEY: Lulham - Lu, Gilroy – Gi, BY- Brearley

Art & Design	- Lu03	Tutor - Sally Dussek
Business Studies with Econ.	- Lu33	Tutor - Rob Buck
Computing	- Lu11	Tutor - Miles Berry
Dance	- Lu18/lu10	Tutor - Kelly McClelland
Design and Technology	- BY01	Tutor - Catherine Stoner
Drama	- Jebb	Tutor - Beccy Thompson
English	- Lu25	Tutor - Mari Cruice
Food and Nutrition	- Online	Tutor - Karen Velissarides
Geography	- Lu15	Tutor - Rachael Butcher
History	- Lu13	Tutor - Tom Pike
Mathematics	- Gi18	Tutor - Atif Jaleel
MFL	- Lu01	Tutors - Sonia Cordones & Nick Power
Music	- Lu28	Tutor - Kate Potts-Lovegrove
PE	- Davies 03	Tutor - Lorraine Robins-Kent
Psychology	- LU26	Tutor - Alex Knight
Science	- Gi19 & 20	Tutors - Steve Abrams and Nicklas Lindstrom
Social Sciences	- Lu27	Tutor – Tomislav Maric

If you have problems finding the room on the day, please ask someone! Contact details for the tutors on the next page.

Essential Contact Details

Name	Role	Email
Ruth Seabrook	Head of Secondary ITE	ruth.seabrook@roehampton.ac.uk
Sonia Cordones	Head of Partnership	sonia.cordones@roehampton.ac.uk
Miles Berry	Head of Curriculum & Recruitment	m.berry@roehampton.ac.uk
Tom Pike	Programme Leader	thomas.pike@roehampton.ac.uk
Steve Abrams	Head of Professional Studies	steve.abrams@roehampton.ac.uk
SPO	Schools Partnership Office	secondarypartnerships@roehampton.ac.uk
Giovanni La-Rovere	SPO Manager	giovanni.la-rovere@roehampton.ac.uk
Charlotte Pape	Secondary Administrator	pgsecondary@roehampton.ac.uk
Sally Dussek	Art and Design	sally.dussek@roehampton.ac.uk
Steve Abrams	Biology & PS	steve.abrams@roehampton.ac.uk
Rob Buck	Business Studies with Economics	rob.buck@roehampton.ac.uk
Nicklas Lindstrom	Chem/Phys & PS	nicklas.lindstrom@roehampton.ac.uk
Miles Berry	Computing & PS	m.berry@roehampton.ac.uk
Kelly McClelland	Dance	kelly.mcclelland@roehampton.ac.uk
Catherine Stoner	D&T & PS	catherine.stoner@roehampton.ac.uk
Rebecca Thompson	Drama & PS	rebecca.thompson@roehampton.ac.uk
Mari Cruice	English & PS	mari.cruice@roehampton.ac.uk
Karen Velissarides	Food & Nutrition	karen.velissarides@roehampton.ac.uk
Rachael Butcher	Geo/PE & PS	rachael.butcher@roehampton.ac.uk
Tom Pike	History & PS	thomas.pike@roehampton.ac.uk
Atif Jaleel	Mathematics & PS	atif.jaleel@roehampton.ac.uk
Nicholas Power	MFL	nicholas.power@roehampton.ac.uk
Sonia Cordones	MFL	sonia.cordones@roehampton.ac.uk
Kate Potts-Lovegrove	Music	kate.potts-lovegrove@roehampton.ac.uk
Lorraine Robins- Kent	PE	lorraine.robins-kent@roehampton.ac.uk
Alex Knight	Psychology	alex.knight@roehampton.ac.uk
Tomislav Maric	Social Sciences	tomislav.maric@roehampton.ac.uk

Professional Studies

Thursday 4th of September 2025

9.30-12:30am Digby Chapel

13:30-15:30 Campus Rooms (see below)

Professional Studies rooms and hub school bases will be confirmed in September after induction.

All rooms can be found using the campus maps.

We are based mainly in Froebel college in the School of Education (SoE) buildings.

Tutor	Hub School	Room	Contact
Steve Abrams	Dulwich College	Lu26	Steve.Abrams@roehampton.ac.uk
Miles Berry	Tolworth Girls	Lu001	M.Berry@roehampton.ac.uk
Rachael Butcher	Richard Challoner	Lu15	Rachael.Butcher@roehampton.ac.uk
Mari Cruice	Queens Park	Lu25	Mari.Cruice@roehampton.ac.uk
Tom Pike	Waldegrave	Gi111	Thomas.Pike@roehampton.ac.uk
Atif Jaleel	Chiswick	Gi18	Atif.Jaleel@roehampton.ac.uk
Catherine Stoner	Blenheim	BY001	Catherine.Stoner@roehampton.ac.uk
Beccy Thompson	Ursuline	Lu33	Rebecca.Thompson@roehampton.ac.uk
Nicklas Lindstrom	Riddlesdown	Gi20	Nicklas.Lindstrom@roehampton.ac.uk
Eleanor Mortimer	Food & Nutrition	online	Eleanor.Mortimer@roehampton.ac.uk
Sally Dussek	Lampton	Lu18	Sally.Dussek@roehampton.ac.uk

Calendar for September 2025 – please see Moodle Hub for full calendar or Document tab on Abyasa.

SEPT	Subject Professional Studies	Uni Led	Apprentices (APP)	Lead Partner (LP)	Part Time (PT)	SCITT	Hand in
Thurs 28th August INDUCTION/ENROLMENT DAY THURSDAY 28TH AUGUST 2025							
Mon 1st		Read handbook	APP IN SCHOOL	LP IN SCHOOL	PT students in school on agreed days		
Tues 2nd		Read handbook	APP IN SCHOOL	LP IN SCHOOL	PT students in school on agreed days		
Wed 3rd	INDUCTION TALK/SUBJECT 1 9.00 - 4.30					INDUCTION 1.30	
Thurs 4th	PS 1 UR - Philosophy of Education / Adolescent Development						New Mentor training Module 3 Facilitating Mentee Learning
Fri 5th		PS Directed task	APP IN SCHOOL	LP IN SCHOOL			
Sat 6th							
Sun 7th							
Mon 8th		Abyasa training	Abyasa training	Abyasa training	Abyasa training		Abyasa Training for All in UR
Tues 9th			APP IN SCHOOL	LP IN SCHOOL	PT students in school on agreed days		Returning Mentor training Module 3 Facilitating Mentee Learning
Wed 10th	SUBJECT 2 - 9.30 - 4.30						
Thurs 11th	PS 2 UR - Behaviour Management 1 / Wellbeing - 9.30 - 4.30						New Mentor training Module 3 Facilitating Mentee Learning
Fri 12th		Subject Directed task	APP IN SCHOOL	LP IN SCHOOL			
Sat 13th							
Sun 14th							
Mon 15th			APP IN SCHOOL	LP IN SCHOOL	PT students in school on agreed days		
Tues 16th			APP IN SCHOOL	LP IN SCHOOL			Returning Mentor training Module 3 Facilitating Mentee Learning
Wed 17th	SUBJECT 3 - 9.30 - 4.30					SCITT MOD 1 SESS 1	Teacher Union Fair
Thurs 18th	PS 3 UR - Learning and Memory 1: Seminal learning theories - 9.30 - 4.30						New Mentor training Module 3 Facilitating Mentee Learning
Fri 19th		Primary Directed task	APP IN SCHOOL	LP IN SCHOOL			LP & APP Prof Task Placement A on Abyasa
Sat 20th							
Sun 21st							
Mon 22nd		UNI-LED in PRIMARY SCHOOL	APP IN PRIMARY SCHOOL	LP IN PRIMARY SCHOOL	PT students in Primary school on 2 agreed days this week		Second Progress check developmental phase LP part time 2024-25 Students
Tues 23rd		UNI-LED in PRIMARY SCHOOL	APP IN PRIMARY SCHOOL	LP IN PRIMARY SCHOOL			Returning Mentor training Module 3 Facilitating Mentee Learning
Wed 24th	SUBJECT 4 - 9.30 - 4.30						
Thurs 25th		UNI-LED INDUCTION IN SCHOOL	APP IN SCHOOL	LP IN SCHOOL			New Mentor training Module 3 Facilitating Mentee Learning
Fri 26th		UNI-LED INDUCTION IN SCHOOL	APP IN SCHOOL	LP IN SCHOOL			
Sat 27th							
Sun 28th							
Mon 29th		UNI-LED IN SCH	APP IN SCHOOL	LP IN SCHOOL	PT students in school on agreed days		
Tues 30th		UNI-LED IN SCH	APP IN SCHOOL	LP IN SCHOOL			Returning Mentor training Module 3 Facilitating Mentee Learning

Student Support

PGCE Secondary Programme FAQ. All students will have received some information about the services available at the University. However, the following additional information may be of value.

Disclosure and Barring Service DBS checks must be completed. Students do not need to have completed the University registration process to do this. Lead Partner , salaried and Apprentice students will have sorted the DBS with the school This is an essential part of fully enrolling onto the course and attending placements.

When you get your DBS through you must sign up to the update service immediately so the University can check your DBS

Please contact dbs@roehampton.ac.uk or Tel: 020 8392 3314 for all DBS queries.

It is vital that your DBS procedure is completed before you start School Experience, otherwise the school will not allow you to start your placement.

Admissions: If students have documents to show admissions to meet conditions, please do either bring them into university and meet with admissions or post them in registered post. Admissions will then post documents back to you by registered post.

University Registration: What if students have not registered or started the process?
You must enroll on-line.

Library Services:

Find out about Library services and support via this link: <https://library.roehampton.ac.uk/postgraduate>

Finance: The Finance Department can be contacted by e-mail:

- **Student Finance** queries : studentfinance@roehampton.ac.uk
- **Credit Control** queries : credit.control@roehampton.ac.uk
- **General** queries : incometeam@roehampton.ac.uk

Or students may speak to the Finance & Income team on: Tel: +44 (0) 20 8392 3090

Teacher Training Bursary:

Once students have completed registration the university applies for the bursary automatically if the subject has one – students do not need to do anything. **PLEASE NOTE:** Subject to their receipt and the completion of on-line registration, the first payment of the training bursary is usually made into students' bank account in early October (after you have enrolled and to allow for a change of mind) and then on the 5th working day of each month.

The **NEST** (found in the library foyer) is the students place for all support at Roehampton it can be located online at:

[Nest - Supporting you with University Life \(sharepoint.com\)](#)

Open: Monday to Friday, 8am-7pm and Saturday and Sunday 10-4pm

Telephone: 020 8392 3100

Email: nest@roehampton.ac.uk

They will throughout the academic year be able to assist you with any issues with:

- *Admissions*
- *Registration*
- *Finance and Funding support*
- *Accommodation*
- *Medical*
- *Disability issues.*

Staff in the Nest will also be able to provide you with:

- *Council Tax Exemption Certificates,*
- *status letters/proof of course attendance*
- *approval for Oyster Travel Card applications.*

Health and wellbeing advice and counselling:

If you are experiencing emotional difficulties you may contact the Health and Wellbeing team on:

froebelwellbeing@Roehampton.ac.uk

Our Wellbeing team runs a drop-in service during term time, Monday to Friday from 1-3pm. Wellbeing is based in the Richardson Building on Digby Campus. (Marked as 17 on the campus map)

Book a Wellbeing Check-In with your Froebel Wellbeing Officer [here](#)

(Pick either remote or face to face at the top of the page)

The Quick queries can be booked 48 hours in advance and up to 15mins before a slot.

[Wellbeing Quick Queries](#)

In a medical emergency you should contact the Student Medical Centre, which is located in Old Court, Froebel College (020 8392 3679) or call **(020 8392 3333) for Security (3333 from an internal phone)**

Further support can be found here: [Student-Support](#)

disability and dyslexia support: <https://www.roehampton.ac.uk/disability-services/> or email them at

disabilities@roehampton.ac.uk

Where can I eat and drink?

There are dining rooms and cafeterias in all of the four colleges: Froebel, Digby Stuart, Southlands and Whitelands. The main Student Union Bar is located in Froebel. There are other bars in Southlands and Whitelands.

OPEN during INDUCTION: You may wish to consider bringing your own refreshments to avoid queues on the 3rd of September. Please see below the link to online information about the food outlets on campus.

[Student Life: Cafés, bars and social spaces | University of Roehampton, London](#)

Where can I park my car/bike?

There is **free** student parking on campus currently but only a **very small amount** and it is on a first come first served basis. Do not plan to park on campus unless you are very early to arrive (before 8am) you must also have registered for the space on arrival with security before parking, so you are not clamped. **Permits are available for students who have mobility issues.** See below link for more information.

<https://www.roehampton.ac.uk/prospective-students/commuting-students/car-parking-faqs/>

Bike racks are located in the main carpark near the Davis Building, out the front of Grove House and near the back of Monte Diner. They must be securely locked up. Motorcycles must also be locked.

Commuting students: Please see below link for assistance for commuting students on campus

<https://www.roehampton.ac.uk/prospective-students/commuting-students/>

Where is the Library and what are its opening hours?

The Library is located on the Digby campus. If you have general questions about how to use the library you can talk to our Library Advisers at the **Nest** or ask one of our roving staff for help during [library core hours](#). You can also get in touch by live chat, email or phone.

We also have online self-help Library skills resources to help you become independent users of the library's print and electronic collections. You can use these any time anywhere. Just go to the [Library Homepage](#). You will find lots of information about our other services there too, e.g. Click and Collect, Inter-Library Loans. Support sessions and videos to help with all aspects of the library.

Where can students get photocopies?

Photocopying machines are available in the Library. You will need your University ID card to use them.

Are there Cash Points?

Not on campus. Only cards are accepted at the food outlets.

How students claim travel expenses during school experience or to Professional Studies Hubs. (University recruited students only not LP).

School Experience Travel Claim forms will be available on the Programme Secondary [Moodle Hub](#) site.

For general University queries (i.e. IT, Finance, Student Welfare, Dyslexia and Disability support) please check the [Student portal](#) and via the **NEST** for further information. For academic or personal issues your first point of contact should be your Lead Mentor/Subject tutor (who is also your Personal Tutor).