**Coronavirus (COVID-19) Shared Responsibility Statement**

***All short course attendees are required to agree to this shared responsibility statement before they come to campus.***

We are excited about welcoming you to campus soon. Whether you are a new short course attendee, or you are returning for your next year of study, we are committed to supporting the health and wellbeing of our whole community.

We have introduced a number of measures to reduce the risks presented by coronavirus (COVID-19). In order to reduce the risks further, all students, short courses attendees, staff and members of our community must work together to keep one another safe. To achieve this, we have worked with [Roehampton Students’ Union](https://www.roehamptonstudent.com/) to develop a set of expectations informed by the latest UK Government advice.

**If you feel unwell**

You must not travel to campus or leave your bedroom in halls of residence if you have or suspect you might have coronavirus (COVID-19) or are told to self-isolate by the University or the NHS. To check your symptoms, get a test or find out if you need to self-isolate visit the NHS111 website [here](https://111.nhs.uk/covid-19/).

You must inform the University in any of these circumstances by emailing [cvreports@roehampton.ac.uk](mailto:cvreports@roehampton.ac.uk).

The symptoms of coronavirus can be found on the NHS website [here](https://www.nhs.uk/conditions/coronavirus-covid-19/), and include:

* A high temperature
* A new, continuous cough
* A loss or change to your sense of smell or taste

Guidance on how to self-isolate can be found [here](https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/). Guidance on how to self-isolate when entering the UK from overseas can be found [here](https://www.gov.uk/government/publications/coronavirus-covid-19-how-to-self-isolate-when-you-travel-to-the-uk/coronavirus-covid-19-how-to-self-isolate-when-you-travel-to-the-uk#:~:text=You%20should%20self%2Disolate%20in,your%20own%20home).

**Our expectations of short course attendees.**

* Suspected symptoms

Do not travel to campus or leave your bedroom in halls of residence if you suspect you have any symptoms of coronavirus. You will be able to study remotely if this is the case.

* Face coverings

Face coverings must be worn on-campus in all shared indoor spaces and externally where a 2m distance cannot be maintained unless you are exempt. Face coverings will not be required when sitting down to eat or drink, but you should wear them when buying food in our restaurants and cafes and when you have finished your meal. If you are exempt, please e-mail [rachael.furminger@roehampton.ac.uk](mailto:rachael.furminger@roehampton.ac.uk) and she will arrange a lanyard for you**. 5 working days** from the course start date will be required.

For anyone living in University accommodation, face coverings are not required within a single flat as each flat is treated as an individual household.

* Social distancing

All short course attendees are required to adhere to social distancing guidelines. In general, you should limit the number of people you see socially, particularly over a short period of time. The more people you socialise with, the higher the likelihood the virus can spread.

You should only socialise with up to six people at any one time indoors or outdoors. Students living in halls of residence in flats of more than six may socialise indoors as a full flat but outdoors must be no more than six.

You must also follow the one-way systems and access routes clearly marked on campus. Further guidance on social distancing is available [here](https://www.nhs.uk/conditions/coronavirus-covid-19/social-distancing/what-you-need-to-do/).

* Hand washing

Regularly wash your hands with soap and water or use hand sanitiser thoroughly and frequently throughout the day.

* Familiarise yourself with the Health and Safety information.

As a short course attendee it is important you review the Health and Safety information available [here.](https://www.roehampton.ac.uk/globalassets/documents/corporate-information/health-and-safety-information-for-visitors-august-2020.pdf)

* Respecting others

Staff may ask you to do things in a slightly different way to what you may have been used to, so please follow their instructions as they are working to ensure everyone stays as safe as possible. This may include guidance on where to enter and exit classrooms/buildings, how to move around a room to ensure social distancing and how to use and clean specialist equipment to ensure it is ready for the next person.

* Track and trace

It’s important that we can track and trace who you have come into contact with whilst on campus if there was a coronavirus outbreak. Therefore, you will be marked for your attendance in the sessions you take part in and we ask that you scan the NHS QR code when entering our refractories and other social spaces on campus.

In agreeing to these expectations, you also agree to the University releasing attendance data to NHS Track and Trace if necessary.

* Testing

The University is working closely with the Local Authority and Public Health England to investigate coronavirus (COVID-19) testing opportunities.

* Keeping up to date

Ensure that you keep up to date with communications from the University about coronavirus (COVID-19). This can be found [here](https://www.roehampton.ac.uk/coronavirus/).

**Short Course Attendees Code of Conduct**

Serious or repeated breaches of these expectations may result in the initiation of disciplinary procedures under the [University Disciplinary Policy](https://www.roehampton.ac.uk/globalassets/documents/corporate-information/policies/student-disciplinary-regulations---april-2019.pdf) and [Student Code of Conduct](https://www.roehampton.ac.uk/globalassets/documents/corporate-information/policies/student-code-of-conduct---april-2019.pdf).

The guidance and regulations to minimise the risks related to coronavirus (COVID-19) are continually monitored and evolving, and as a result the University may need to further adjust our guidance and regulations accordingly.

**Links and further information**

* You can find the most up-to date information including the steps we have taken to help keep our community safe on our [coronavirus webpages here](https://www.roehampton.ac.uk/coronavirus).
* For information on living in halls of residence click [here](https://www.roehampton.ac.uk/coronavirus/students-living-in-university-managed-halls-of-residence/).
* For contacts of who to speak to for further emotional or wellbeing support click [here](https://www.roehampton.ac.uk/coronavirus/support/).
* Access routes for students with mobility issues can be found [here](https://www.accessable.co.uk/university-of-roehampton).
* NHS111 Coronavirus Diagnosis Tool, click [here](https://111.nhs.uk/covid-19/).
* NHS General Information on Coronavirus, click [here](https://www.nhs.uk/conditions/coronavirus-covid-19/).

For any other queries please email [cvreports@roehampton.ac.uk](mailto:cvreports@roehampton.ac.uk).