Pastoral Care Log

Record every time a young person in the ETHOS study (either counselling or PCAU) accesses any form of pastoral care, by entering the date, person (with job title) or service accessed, and further details in the columns. A different form should be completed for each participant. If necessary, please add further forms for each participant.

For the person/service accessed, please use a code from the list in the box. Otherwise, please enter as other and give concise details:

<table>
<thead>
<tr>
<th>Date (DD MM YYYY)</th>
<th>Person (with job title)/Service accessed (code from list)</th>
<th>If other, describe</th>
<th>Reason for contact</th>
<th>Length of contact</th>
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Teaching staff

- Senior management
  - 01 Principal
  - 02 Head Teacher
  - 03 Deputy Head Teacher
  - 04 Assistant Head Teacher

- Middle Management
  - 05 Head of Year
  - 06 Head of House
  - 07 Head of Upper School
  - 08 Head of Lower School
  - 09 Head of Inclusion / Inclusion Manager
  - 10 SENDCO
  - 11 Achievement Manager

- Teacher
  - 12 Form Tutor
  - 13 Class Teacher

Non-teaching Staff

- Senior Support Staff
  - 14 Pastoral Manager
  - 15 Student Services Manager
  - 16 Inclusion Manager
  - 17 Welfare Officer
  - 18 Community Coordinator

- Support Staff
  - 19 Learning Support Assistant
  - 20 Behaviour Support Assistant
  - 21 Pastoral Coordinator
  - 22 Mentor

Other adults / professionals

- 23 School Nurse
- 24 Chaplin
- 25 Social Worker
- 26 Police Liaison
- 27 Sexual health worker
- 28 Drug and alcohol worker
- 29 Community Liaison
- 30 Mentor
- 31 Outpatient at hospital
- 32 A&E or minor injuries clinic
- 33 Solicitor Lawyer
- 77 Other